



April 2020

To Whom It May Concern;

This letter serves as a strong recommendation of Olivia Stone, who is an Early Childhood Education and Special Education major. Olivia is a strong student, academically prepared to handle many challenges, both in and out of the classroom. She proved herself many times, in class discussions and presentations, tests, and papers, to be an educator who is confident and competent in many areas.

As her professor, I can attest to her maturity, serious-mindedness, integrity, conscientiousness, professional work ethic, motivation, and preparedness. Olivia has always been present, both physically and mentally, for all classes. Her diligence, conscientiousness, classroom preparation, and work earned her the respect of her peers. She actively participated in small-group discussions and presented her work group's work to the class with professionalism and ease. Olivia's affable nature, good humor, cooperation, dependability, and intelligence enable her to be well-liked by the faculty and her classmates. I was particularly impressed by her willingness to seek and accept constructive criticism and to make great strides in any weak area by her persistence and hard work.

It is with utmost confidence in her ability to attain a teaching position, that I recommend Olivia Stone, with the promise that both you and she will profit by her presence, participation, academic potential, and natural ability to work with colleagues.

Sincerely,

Nancy Castor  
Director of Teacher Education  
Professor